



Grantmaking Guidelines/Policies

Eligibility:

- Non-profits with a 501 C (3) status or organizations partnering with a fiscal sponsor
- Organizations must be located in the communities of Dyersville, Earlville, Farley, Luxemburg, New Vienna, Petersburg, Worthington

What we do not fund:

- Office supplies, salaries or postage-type products
- Organization Capital Campaigns
- Projects that have been started prior to receiving award notification
- Project that was funded the previous year that have not had substantial enhancement

Instructions:

- Grant deadline is **August 31, 2024**
- Organizations must submit applications via the online grants management system, [GOapply](#).
- Applicants must have a documented match of requested funds, equal or greater than the amount requested. *Example: \$1,000 Grant Request + \$1,000 Organization Match = \$2,000 Total Project Cost.*

Other requirements:

- The amount requested may include monetary or in-kind donations and volunteer labor any volunteer labor should be calculated at a rate of \$10/hr.
- Grant money must be used within 12 months from approval date
- Grantee will submit a video, by mobile phone, no later than December 1, 2024, (max. length 2 mins.) to dacf@dbqfoundation.org, telling us:
 - *your name and organization's name how much you were awarded*
 - *what you will be doing with your funds*
 - *and how this will touch the people that you serve*
- Grantees may elect to complete an outcomes report, online, by August 31, 2025, in substitution of the video.
- If you receive a grant, at least one member of the organization must attend the grant reception.
- If you were a grant recipient the prior year, you must have submitted your grant video or grant report to be eligible this year.

Application review process:

- The Dyersville Area Community Foundation will document all grant applications and eliminate any applications that are late.
- The Grant Committee will review the applications, making recommendations to the Community Foundation of Greater Dubuque.
- Grant recipients will be notified in late September.