**Frequently Asked Questions**

**Can I Save and Come Back to My Application?**

Yes, use the "Save As Draft" button at the bottom of the online application page. Next time you log in, click "Edit Application" from the home screen to continue working. Please save often, If you are on a page without activity for longer than 90 minutes, you'll be logged off for security reasons. If you make errors, they’ll be displayed in red and must be corrected before proceeding. The online system will not allow incomplete applications to be submitted.

**To Be Considered For More Than One Scholarship, Do I Need To Fill Out Multiple Applications?**

No. Our online Scholarship Management System allows for you to select which scholarships you believe you are eligible for and submit one application.

**How will I know if I am eligible?**

Applicants must meet the scholarship qualifications for each scholarship. Please see our ‘Scholarship Eligibility Document’ to determine your eligibility.

**Who Selects Scholarship Recipients?**

Special committees made up of volunteers are formed to review & evaluate scholarship applications. The committees meet to make recommendations based on scholarship criteria. All identifying applicant information is obscured so applicant identities are not known by our volunteer evaluators.

**Will I need to provide my High School transcripts?**

You must upload copies of your transcripts to submit your application. You can request copies of your transcripts from your high school or college/university. If you have completed your GED or received a high school diploma through an alternative program, please submit proof of completion along with your completed application. Transcripts do not need to be official, but MUST include: Your name, School's name, Number of credits earned in each term, Grade received for each course. Please note: If you attended more than one high school and your current transcripts do not list the courses or credits you received at previous high schools, you must also include transcripts from those schools. If you’re currently in a post-secondary institution, please include all transcripts since you graduated from high school.

**Do I need to be a full time student to qualify?**

Unless otherwise noted, all scholarship amounts are based on full-time attendance with 12 or more credit hours per semester. You will be required to submit Verification of Enrollment, which needs to reflect full or part-time enrollment.

**When Are Awards Announced?**

For most of the scholarships, recipient selection is completed by late May. High School seniors will receive their notification at the high school awards ceremonies. Current college students, adults and non-traditional students will receive notification in June. Notices to those students will be sent in the mail.

**How will I know where to send a thank you?**

Scholarship recipients will be provided with the name & address of donors or families who helped make the scholarship funds possible. It is expected that the students thank those donors & families. You may wish to express the following:

Your appreciation for the award  
How the award will assist you  
Your education and career goals

**How Do I Claim My Scholarship Award?**

Scholarship funds will be paid directly to the college, university or trade school the student is attending. The institution is instructed that these funds should not reduce funding already awarded to the student. In order for scholarship funds to be paid out, the student must request the school send Verification of Enrollment be sent to the Community Foundation office. This may be requested of the Registrar, the Financial Aid office or other office at your school.

Verification of Enrollment must indicate if the student is registered for the Fall semester and must show enrollment on a full or part-time basis.