DATE

To: Allamakee County Community Foundation Emerging Needs Grant Reviewers

**c/o Betty Steege, Foundation Coordinator by email at steebo@acegroup.cc**

Re: Our emerging need

NAME OF ORGANIZATION seeks DOLLARS (up to $500) for NAME OF PROJECT.

Our plan is to use these dollars WHEN.

Our project will

This is an urgent need for our community because

The grant dollars will be specifically used to pay for

Our experience managing grant and/or donor contributions includes

*Signature of staff member, board officer, or project leader*

Email, phone for person signing the letter:

US mail address of organization: